Hartron/ICTET/2024-25/04
Requirement of Computer Professionals on job work basis

Hartron invites online applications for updation of panel of following Computer Professionals on Job Work Basis as per State Reservation Policy.

#	Location	No.
Category - Data Entry Operator		
1	Panchkula / Chandigarh	100
2	Gurugram	20
3	Ambala, Faridabad, Hisar, Jhajjar, Karnal, Kurukshetra, Palwal, Rewari and Sirsa	15 in each District
4	Sonepat	10

*The Candidates whose name is in the result dated 26.07.2024 in any of the district cannot apply again for the respective district.
**An individual can apply for a maximum of two districts.

For more details and updates, please visit our website hartron.org.in. Interested candidates can apply online from **16.08.2024 to 27.08.2024** on Hartron's website. The test will be held at HMSDC, Gurugram & Ambala centre. The panel shall be valid for a period of two years from the date of publishing of result on Hartron's website. Hartron reserves the right to extend the panel, if required.

Merely clearing the test & making it to the panel, doesn't guarantee deployment. The Candidate shall be deployed on receipt of confirmed requirement from indenting organization.

Candidates may download the admit card from the website from **04.09.2024** onwards and test shall be commenced from **09.09.2024** (tentatively) onwards. No communication will be sent to individuals separately.

MD, HARTRON reserves the right to vary/cancel any or all the positions based on the requirement, without assigning any reason.

Managing Director

#	Position	District	Total positions	GEN	GEN (ESM)	EWS	SC	SC (ESM)	BCA	BCA (ESM)	BCB	BCB (ESM)	Grand Total	PWD
1	Data Entry Operator	Panchkula / Chandigarh	100	28	10	6	17	3	19	0	11	6	100	1
2	Data Entry Operator	Ambala	15	6	2	2	2	0	2	0	1	0	15	0
3	Data Entry Operator	Faridabad	15	5	1	1	2	1	1	1	2	1	15	1
4	Data Entry Operator	Gururgram	20	5	1	2	3	0	2	1	1	0	15	1
5	Data Entry Operator	Hisar	15	3	1	2	3	1	2	1	2	0	15	0
6	Data Entry Operator	Jhajjar	15	6	2	1	2	1	1	1	1	0	15	1
7	Data Entry Operator	Karnal	15	6	1	2	3	0	2	0	1	0	15	1
8	Data Entry Operator	Kurukshetra	15	6	1	2	3	0	2	0	1	0	15	1
9	Data Entry Operator	Palwal	15	6	2	2	2	1	0	1	1	0	15	1
10	Data Entry Operator	Rewari	15	6	2	2	3	0	2	0	0	0	15	1
11	Data Entry Operator	Sirsa	15	7	2	1	2	0	2	0	0	1	15	1
12	Data Entry Operator	Sonepat	10	5	0	1	1	1	0	1	1	0	10	0

Eligibility Criteria for Computer Professionals
on Job Work Basis

Sr. No.	Category	Qualification/Experience	Job Work/ Contract Fee(Rs.)
1.	Data Entry Operator	a) 10+2 (with 50% marks) or Graduation and 'O' Level or One year Computer Course. **Or** Three years Diploma in any stream/BCA/B.Sc.(Comp. Sc./IT) **Or** Matric (50% marks) with Two years Diploma in Office Management and Computer Applications. **Or** Post Matric One Year ITI Course in Stenography/ NCVT in stenography (with 60% marks). b) Data Punching speed of 9000 key depressions per hour or 150 key depressions per minute (30 words per minute).	18,000/-

Note:

1. The Candidate whose name is in the result dated 26.07.2024 in any of the district, cannot apply again for the same district. In case, any one applies / appears against the same, he/she will not be allowed to appear in the exam / taken on panel. The candidates will be responsible to ensure the same before applying.

2. Candidates are allowed to apply for a maximum of two districts (i.e. only two application are allowed) for updation of panel of Data Entry Operators. In case anyone applies / appears in more than 02 districts, he/she will not be allowed to appear in the exam / taken on panel for more than 02 districts. The candidate is responsible to ensure the same before applying.