

## **1. ELIGIBILITY CRITERIA**

Following are the eligibility criteria for Practicing Company Secretary / Firm of Practicing Company Secretaries to submit their offer: -

- a. Practicing Company Secretary/ Firm of Practicing Company Secretaries as its partner, having an experience of minimum 15 years in providing professional services to organizations as on 01.04.2023.
- b. Practicing Company Secretary / Firm of Practicing Company Secretaries should have Registered/Branch Office located at Chandigarh/Panchkula,
- c. Practicing Company Secretary / Firm of Practicing Company Secretaries shall have all requisite infrastructures & software as per MCA 21 norms at Registered/Branch Office located at Chandigarh/Panchkula.