

From

Additional Chief Secretary to Government Haryana,
Industries & Commerce Department.

To

- i) All the Administrative Secretaries to Govt. of Haryana.
- ii) All the Heads of Departments in Haryana.
- iii) All the Divisional Commissioners in Haryana.
- iv) Registrar, Punjab & Haryana High Court.
- v) Managing Directors/Chief Administrators/ Chief Executive Officers of all the Boards/Corporations/Public Undertakings in Haryana.
- vi) All the Deputy Commissioners cum Chairman/ Presidents of District IT Society in the State of Haryana.
- vii) Registrars of all the Universities in Haryana.

Dated Chandigarh the 14.10.2024

Subject: Revision of job work fee/ contract remuneration of IT Professionals of various categories engaged for various Departments/Boards/Corporations through Hartron.

Sir/Madam,

I am directed to invite a reference to letter No. Admn./254/ISIT/14842 dated 07.01.2021 and no. Admn./254/ISIT/16574 dated 10.11.2021 on the subject cited above and to inform you that the State Government has decided to revise/increase the base rate of job work fee/contract remuneration of the IT Professionals working in the State across various Departments/Organizations as per details given below:-

Table-A		
Sr. No.	Name of Post/Position	Revised Base Rate per month as on 01.09.2023 (in Rs.)
1.	Data Entry Operators/DTP Operators	
	(a) Exp. 0-5 years	21,650/-
	(b) Exp. >5-10 years	23,850/-
	(c) Exp. >10 years	26,000/-
2.	Junior Programmers/Jr. Data Analysts/ Networking Assistants/Web Designer	
	(d) Exp. 0-5 years	22,300/-
	(e) Exp. >5-10 years	24,550/-
	(a) Exp. >10 years	26,800/-

Table-B		
Sr. No.	Name of Post/Position	Revised Base Rate per month as on 01.08.2024 (in Rs.)
1.	Data Entry Operators/DTP Operators (f) Exp. 0-5 years (g) Exp. >5-10 years (h) Exp. >10 years	 23,400/- 25,750/- 28,100/-
2.	Junior Programmers/Jr. Data Analysts/ Networking Assistants/Web Designer (i) Exp. 0-5 years (j) Exp. >5-10 years (b) Exp. >10 years	 24,100/- 26,550/- 28,950/-

- 1) This policy shall be effective from 01.09.2023.
- 2) In the event an IT professional is found fit/suitable for renewal/extension of his contact based on justified requirement, he/she may be allowed a raise @ 5% on the base rate.
- 3) Fixation of remuneration w.e.f. 01.09.2023 (Table-A above):- For the existing IT Professionals, their remunerations shall be fixed as per the following:
 "Revised Base Rate plus Annual increase (s) drawn in the pre-revised base rate upto 31.08.2023. Subsequently, his/her next annual increase @5% under the revised base rate shall become due on completion of one year of his/her existing contract agreement, meaning thereby in any case any IT professional completes his/her one year contract period on or after 01.09.2023, he/she shall be eligible to annual increase @5% on the revised base rate."

The criteria for fixation of remuneration of the IT Professionals shall be as under:

Name of the post	Existing remuneration as on 31.08.2023	Revised base rate as per present policy	Total amount of Increment (s) earned from 01.04.2020 to 31.08.2023	Total Remuneration as on 01.09.2023 (3+4)	Remarks if any
1	2	3	4	5	6

In case any person so engaged is currently drawing higher remuneration than the revised base rate as per the present policy, the same will be protected and be treated as Base rate of the incumbent for the purpose of fixation of remuneration under the above table. In that eventually, column no. 5 of above table shall be as (2+4) of the column instead of (3+4).

In reference to column-4 in the aforesaid table (i.e. Total amount of increment(s) earned from 01.04.2020 to 31.08.2023), it is to inform that total increments earned from 01.04.2020 to 31.03.2023 (i.e. 03 years) and proportionate amount of increment(s) earned from 01.04.2023 to 31.08.2023 (i.e. 05 months) will be taken into consideration while fixation of remuneration w.e.f. 01.09.2023.

- 4) Only the base rate of IT Professionals of the aforesaid categories shall again be revised w.e.f. 01.08.2024 & annual increase due on or after 01.08.2024 shall be given on the revised base rate. However, no fixation (as being done w.e.f. 01.09.2023) shall be done again. In case, the existing base rate as on 31.07.2024 is more than the revised base rate, the same will be treated as base rate for grant of annual increase.
- 5) Other terms & conditions issued by Secretariat for Information Technology (SIT) from time to time shall remain in force.
- 6) These instructions should be brought to the notice of all concerned for compliance.

Dated Chandigarh
the 14th October, 2024

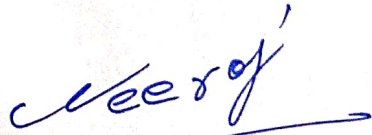
Arun Kumar Gupta, IAS
Additional Chief Secretary to Govt. Haryana,
Industries & Commerce Department.

Endst No. 11/01/2024-4IB-II

Chandigarh dated, the 14.10.2024

A copy is forwarded to the following for information and necessary action:-

1. Principal Accountant General Haryana (A&E /Audit), Chandigarh.
- ✓ 2. Managing Director, Haryana State Electronics Development Corporation Ltd.,
Chandigarh.


Superintendent Industries-II
for Additional Chief Secretary to Government Haryana,
Industries & Commerce Department.