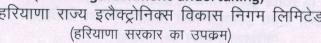


# haryana state electronics development corporation limited (a state government undertaking) हरियाणा राज्य इलैक्ट्रोनिक्स विकास निगम लिमिटेड





Chandigarh

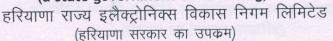
### ORDER

Sh.Dalbir Singh, Coordinator (on contract) is hereby assigned the following work/activities:-

#	Division	Work/Activities	Location	Supporting Officers/officials
	Estate Management	<ul> <li>All types of activities related to Civil and Electrical repair &amp; maintenance of Hartron Bhawan Panchkula and CO Chandigarh building.</li> <li>Preparation of documents &amp; proposals for major renovation of buildings from Government Departments like; PWD, Police Housing Corporation, HSIIDC etc. or for through tendering process.</li> <li>Preparation of documents and proposals related to repair &amp; maintenance of heavy duty electrical equipments of Electrical Power Station of Hartron Bhawan Panchkula.</li> </ul>	noa)Ozani oda erib bomac	
		<ul> <li>All types of Annual Maintenance Contracts (AMCs) of HVAC system, Lift system etc.</li> <li>Works related to telephones, EPBAX etc.</li> <li>Works related to rentals and building insurance and other Estate related payments.</li> <li>Preparation of documents and proposals related to Plot No. 22 and 24, IT Park, Sector-22 Panchkula for approval of competent authorities.</li> <li>Liaison with Government Departments like PWD, Police Housing Corporation, HSIIDC, FD etc. for work related to Plot No. 22 and 24, IT Park, Sector-22 Panchkula.</li> <li>Liasioning work with the State/Central Govt. for projects/funds.</li> </ul>	Chd/Pkl	Dy. Coordinator
		To handle the work related to HKRNL.		Sh.Sandeep Kumar, Jr.Prog. (He will also be associated in other activities of EM Division)



## haryana state electronics development corporation limited (a state government undertaking)



### Chandigarh

#### ORDER

Sh.Dalbir Singh will report to MD, HARTRON for the work/activities related to Estate Management Division (Chandigarh/Panchkula). Further, he will continue to work as Supporting Officer in Project Division-2 and report to Project Manager, HMSDC, Gurugram for the said work.

Dated: 04.10.2024 Place: Panchkula

Managing Director

Endst. No.HARTRON:SO(Admn):2024: 5543

Dated: 08/10/2024

A copy of the above is forwarded to the following for information and necessary action:-

- 1. All the concerned.
- 2. All the Divisional Heads.
- 3. MD's office.
- 4. Nodal Officer(CeFMaTIS & AEBAS)
- 5. Nodal Officer(Website)
- 6. File of the concerned.

Assit. General Wanager (P&A) for Managing Director, HARTRON