



Sample Paper

Course : CCWM Version-II

Duration : 02:00 Hours

Maximum Marks : 120

Note:

- Attempt all questions in Section A- (2 marks each).
- All questions are compulsory in Section B - (5 marks each). However, out of 8 questions 4 questions will have additional questions as internal choices.
- All questions are compulsory in Section C- (10 marks each). However, out of 4 questions 2 questions will have additional questions as internal choices.

Section A

1. What should be the first tag in any HTML document?

- a) ``<document>``
- b) ``<head>``
- c) ``<title>``
- d) ``<html>``

2. Which property of CSS controls the positioning and formatting of content on the pages?

- a) Float
- b) Push
- c) Wrap
- d) Align

3. ROM is non-volatile.

- a) False
- b) True

4. Which method in JavaScript/jQuery is used to access a character at a specified index?
- a) CharAT()
 - b) GetCharAT()
 - c) None of the options
 - d) CharacterAT()
5. Which Excel feature allows you to display selected rows while hiding the remaining rows?
- a) Freeze
 - b) AutoSum
 - c) Filter
 - d) Hide
6. Which of the following is considered a good practice for effective communication?
- a) Maintain eye contact and nod to show understanding.
 - b) Assume the listener understands without seeking clarification.
 - c) Use jargon and technical terms to impress the listener.
 - d) Interrupt the speaker to share your own experiences.
7. Which feature available in the "Appearance" menu is used to adjust theme settings and layout
- a) Editor
 - b) Widgets
 - c) Customize
 - d) Menus
8. How can you edit documents instantly online?
- a) Notepad
 - b) Tape
 - c) Google Docs
 - d) Printed
9. The full form of GIF is:
- a) Gray-scale Interchange File
 - b) Graphics Inter File
 - c) Graphics Interchange File
 - d) Graphics Interchange Format

10. Software that helps user's complete tasks such as word processing and making presentations is known as
- a) Scan Disk
 - b) Application
 - c) Operating System
 - d) System
11. _____ is not an e-mail component.
- a) Cc
 - b) Subject
 - c) Abc
 - d) Bcc
12. JavaScript code is often placed in the footer section to reduce loading time and improve website performance.
- a) True
 - b) False
13. A word can be selected by double-clicking it with the mouse.
- a) False
 - b) True
14. E-Governance Services can be shared between Government and _____.
- a) All of the options
 - b) Businessman
 - c) Citizen
 - d) Government
15. My Computer is used to store all deleted files.
- a) False
 - b) True
16. JavaScript is a _____ language.
- a) None of the options
 - b) Programming
 - c) Application
 - d) Scripting

17. JavaScript entities start with _____ and end with _____.
- a) Semicolon, Ampersand
 - b) Ampersand, Semicolon
 - c) Semicolon, Colon
 - d) Ampersand, Colon
18. Which programming languages is used in the second generation?
- a) COBOL
 - b) BASIC
 - c) C
 - d) LISP
19. Education, professional training, and practical work experience play an important role in developing employability skills.
- a) False
 - b) True
20. What is the full form of RGB?
- a) Red Gray Black
 - b) Red Green Black
 - c) Red Gray Blue
 - d) Red Green Blue

Section B

1. a) What is the use of countif() in Excel? b) Explain Drop cap feature in Ms Word ?

OR

- a) How can you apply different transition on Powerpoint slide? b) Explain the steps to modify the background of a slide.
2. What is the purpose of each major panel in Photoshop?
3. What is internet explain its use in various sector?

OR

What is cloud computing? Explain its use in daily life.

4. What are the most three important employability skills?
5. Why are configuration files important in setting up a Content Management System (CMS)?

OR

What are the main features and benefits of WordPress for business websites?

6. Explain JavaScript and discuss the various data types used in JavaScript?
7. Explain how vector images (SVG) is different from raster images (JPG/PNG).

OR

Mention the default font size in HTML. Describe the steps to change the text's font color, style, and size in HTML with an appropriate example.

8. Write a short note on input Devices?

Section C

1. Create the following table in HTML

Food Menu			
Snacks		Soft Drinks	
Indian	Chinese	Cold	Hot

2. A) How to insert a picture in a PowerPoint presentation? B) Write steps to change the theme of a PowerPoint presentation. C) How to set transitions between slides in PowerPoint? D) Write steps to check spelling in a document.

OR

Write steps for the following in MS Word: A) How to create a document and how to save it? B) Write the steps to print a document?

3. Write a program in JavaScript to find the largest of five numbers using a function?

OR

Write a JavaScript program that displays today's day of the week.

4.

	A	B	C	D	E	F
1	SUBJECT	Test 1	Test 2	Test 3	TOTAL	AVERAGE
2	Hindi	20	15	20		
3	English	30	12	15		
4	Math	15	14	14		
5	Physics	12	17	17		
6	Chemistry	14	18	18		

Calculate the following using Formula with cell reference

- Calculate Total marks for Each Subject?
- Calculate Average marks for Each Subject?
- Count the total number of subjects?
- Calculate the Maximum marks of test3 in subjects English, Physics and Hindi.